

Debra Franco Preparatory School of Dance

Studio Information and Policies

PRACTICE WEAR: Proper practice wear is required for all classes.

- Basic leotard in any color, no attached skirts or layered tops for all ballet classes.
- Tights with feet only for all classes.
- Panties are NOT worn under leotards and/or tights. *If it jiggles – cover it.*
- Boys wear shorts and a tee – preferably black shorts with a white tee and white socks. Unibikes are fine. A leotard with shorts over it is preferred.
- Ballet shoes should be Pink for girls and White or Black for boys. (Tuck the bows inside.)
- Tap shoes for all girls should be Tan. Heels required for 6th grade and older.
- Tap shoes for all boys should be Black.
- Acrobatic students wear a light weight tennis shoe with a good gripping sole.
- Jazz students wear Tan Jazz flats. Advanced Jazz students need heels also. Every Jazz student needs knee pads.
- Put your name inside all shoes - not on the soles.
- Hair must be pulled back off the face. 5th grade students and older must wear hair in a bun.
- Every student MUST WEAR A “COVER-UP” over leotards during his or her arrival to and departure from the building. Any item made to dance in – such as a *ballet skirt* or *jazz pants* – is not a cover-up.
- Dance shoes are not to be worn outside.
- No jewelry or loose clothing will be worn in class.
- Students who are not properly dressed will not participate in class.

TUITION AND FEES:

- An annual registration fee is required for each child.
- Tuition is due on the first (1st) of each month. There is a \$3.00 discount on tuition paid before the 7th of each month.
- There is a \$10.00 Late Fee, per child, added to tuition paid after the 15th of each month.
- There is a \$10.00 deposit, per costume, due each month, September through January, with the balance of the costume fee due in February.
- The Costume Deposit may be paid in full at the beginning of the year.
COSTUMES WILL NOT BE ORDERED IF DEPOSITS ARE NOT UP-TO-DATE.
- Tuition remains the same whether it is a long (5 week) or a short (3 week) month.
- Absences do not change, alter or lower monthly tuition fee amounts or due dates.
- Students who are one month behind in remitting tuition fees will not participate.
- All payments are non-refundable.
- There is a \$30.00 Service Charge on all NSF checks.

ATTENDANCE:

- Good attendance is IMPERATIVE! Absences and tardiness can hold back an entire class.
- ATTENDANCE is taken at each class. Recognition is given at the recital to those students with perfect attendance records. A student must attend ALL regularly scheduled *classes and rehearsals* to qualify for this award.
- Classes always begin with a warm up. It is important to the physical safety of your child that they be on time for the beginning of each class.
- Any student missing more than 1/3 of their classes will not perform in the recital.

RECITAL:

- There will be an Admission Fee charged for the recital.
- Terminology awards will be presented.
- Parents, relatives and friends of the students are NOT allowed in the dressing rooms during the recital.

OTHER:

- No food, drinks, or gum chewing is allowed inside the building.
- Go to the rest rooms BEFORE class.
- The Debra Franco Preparatory School of Dance, its owners, employees or agents, are NOT responsible for any loss of jewelry, clothing, or other valuables left at the Studio.
LEAVE YOUR VALUABLES AT HOME.

• • • SIGN AND RETURN • • •

Student's Name: _____

Signature of Parent or Guardian: _____ Date _____